

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 18 July 2006, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00pm.

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Present: Councillor J Mackman (Chairman) in the Chair

Councillors: Mrs J Ashton, D N Bain-Mackay, J Bedworth, Mrs E Casling, J Cattanach, I Chilvers, R Collins, M Crane, J Crawford, G Croston, Ms M Davis, Mrs D Davies, Mrs S Duckett, Mrs J Dyson, P Harvey, Mrs M Hulme, Mrs G Ivey, C Lunn, B Marshall, W N Martin, Mrs W May, J McCartney, Mrs K McSherry, D McSherry, C Metcalfe, Mrs W Nichols, W Norton, I Nutt, R Packham, R Parker, D Peart, C Pearson, B Percival, Mrs F Ryan, Mrs R Sayner, S Shaw-Wright and R Sweeting .

Officials: Chief Executive, Strategic Directors, Head of Service - Policy and Performance, Head of Service - Housing, Head of Service - Environment and Leisure Services, Head of Service - Finance and Central Services, Principal Environmental Services Officer, Acting Democratic Services Manager, Committee Administrator.

Public: 3

Press: 0

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964 THE LATE COUNCILLOR M PATRICK

The Chairman paid tribute to the late Councillor Patrick and Councillors observed a minutes silence in his memory.

Resolved unanimously:

That the late Councillor Patrick be posthumously made an Alderman of the Council.

The Reverend S Jukes offered opening prayers.

COUNCILLOR MAY

The Chairman welcomed Councillor May back to the Council following her recent illness.

965 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Meehan and Wilson.

966 DISCLOSURE OF INTEREST

Councillors B Marshall and M May declared a personal interest in minute 978.

Councillor Crane declared a personal interest in minute 971 in so far as it relates to VAT.

967 MINUTES

RESOLVED:

That the minutes of the proceedings of the meeting of Council held on 16 May 2006, with the inclusion of Councillor J Ashton in the list of those present, be confirmed as a correct record and be signed by the Chairman.

968 MATTERS ARISING

Economy Board-It was reported that Councillor D McSherry had resigned

from the Economy Board, where he had held the position of Vice Chairman.

RESOLVED:

That Councillor D Bain-Mackay be appointed to the Economy Board and as Vice Chairman in place of Councillor D McSherry.

Conservation Area Advisory Committee (North)-Councillor R Sweeting informed the Council that he represented Tadcaster Town on this Committee and not Selby Council.

Representation on Outside Bodies-It was reported that Councillor W Nichols wished to be the Council's representative on Groundwork Selby in place of Councillor S Duckett.

RESOLVED:

That Councillor W Nichols be appointed to Groundwork Selby in place of Councillor S Duckett.

969

COMMUNICATIONS

(a) E-mail from Councillor Crawford

The Chief Executive reported that he had received an e-mail from Councillor J Crawford expressing concern about changes made to the dates of Council and Board meetings and asking the Council to review the situation.

RESOLVED: That:

- (i) **the Leader of the Council be requested to review the situation regarding changes to scheduled Council and Committee/Board meetings; and**
- (ii) **any notices of changes to meetings be circulated to Councillors in hard copy.**

(b) Letter from Selby and York PCT

The Chief Executive informed Councillors of the contents of a letter from Dr D Geddes, Medical Director of the Trust concerning a review of emergency night cover for Selby District. Dr Geddes was willing to discuss the review in more detail with council representatives.

RESOLVED:

That the letter be referred to the Overview and Scrutiny Committee for consideration.

(c) Head of Financial Services

The Chief Executive reported that the Panel for the appointment of the Head of Financial Services would consist of Councillor C Metcalf, Councillor W Norton and Councillor J Crawford.

(d) Association Voluntary Services (AVS)

The Chief Executive reported on a request from the AVS Board which related to a confidential issue.

RESOLVED:

That the request be considered at the end of the meeting in private session (see minute 979).

(e) Angela Stevens

The Chief Executive reported on the circumstances in which he had approved the early retirement of Angela Stevens of the Central Services

RESOLVED:

That the report be noted.

(f) York and North Yorkshire Development Board

The Chief Executive reported that the Council had been invited to nominate a representative to serve on the Board.

RESOLVED:

That Councillor Percival be appointed to the York and North Yorkshire Development Board.

970

PUBLIC QUESTIONS

None received.

971 MEMBERS' QUESTIONS

None received.

972 COMMITTEE AND BOARD MINUTES

Special Overview and Scrutiny 4 May 2006

Councillors considered minute 829 concerning derelict property.

RESOLVED: That

- (i) the minutes be noted; and**
- (ii) the Chief Executive be requested to write to John Grogan MP asking him to lobby the government for more powers for local authorities to enable them to combat the problems caused by derelict property.**

Special Overview and Scrutiny 29 June 2006

RESOLVED:

That the minutes be noted.

Overview and Scrutiny 13 July 2006

RESOLVED:

That the minutes be noted.

Planning Committee 24 May 2006

RESOLVED:

That the minutes be noted.

Planning Committee 21 June 2006

Councillor Norton referred to minute 898 relating to Providence Mill Holme Lane, Selby and reported that the minute had been amended and the words "in respect of affordable housing" contained in the resolution had been deleted.

Councillors considered minute 902 relating to the establishment of a Sub Group.

RESOLVED: That:

- (i) the minutes be noted; and**
- (ii) approval be given to the establishment of an Enforcement Sub Group consisting of Five Councillors of the Planning Committee until May 2007.**

Special Planning Committee of 12 July 2006

RESOLVED:

That the minutes be noted.

Environment Board 25 June 2006

RESOLVED:

That the minutes be noted.

Special Environment Board 6 July 2006

Councillors considered minute 950 relating to the Waste Minimisation and Recycling Strategy 2006-2010.

RESOLVED: That:

- (i) the Waste Minimisation and Recycling Strategy 2006/2010 be approved; and**
- (ii) the recommendation regarding an extension to the existing refuse collection contract be considered later in the meeting in connection with the report on the refuse contract (minute 976 refers).**

Social Board 14 June 2006

Councillors considered minute 883 relating to Community Safety Initiatives and the Council's role in ensuring that its own properties were protected from vandalism.

Reference was also made to minutes 887 and 888 regarding the sale of land.

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RESOLVED: That

- (i) the minutes be noted; and**
- (ii) minute 888 relating to the sale of land at The Meadows, South Milford be referred back to the Social Board for further consideration.**

Economy Board 13 June 2006

Councillors considered minute 865 recommending the Board's work programme for 2006/2007.

Consideration was also given to minute 873 concerning funding proposals to support a visitor information centre.

RESOLVED: That:

- (i) the minutes be noted; and**
- (ii) the recommendations set out in minutes 865 and 873 be approved.**

Policy & Resources Committee 27 June 2006

Councillors commented on the revised expense claim forms and sought clarification on the type of receipt which had to be submitted in respect of fuel costs.

RESOLVED: That:

- (i) the Chief Executive be requested to arrange for the situation regarding fuel receipts to be clarified; and**
- (ii) the recommendations set out in minutes 922 (Electoral Administration), 925 (Pre Ballot Costs for LSVT), 927 (Revenue Budget Outturn), 928 (Capital Programme Outturn) and 931 (Referrals from other Committees and Boards) be approved and adopted.**

973

STATE OF THE AREA ADDRESS 2006

Councillor M Crane, Leader of the Council, submitted the State of the Area Address for 2006 and Councillor Crawford responded as Leader of the Labour Group.

RESOLVED:

That the State of the Area Address be approved as a consultation document for discussion with the community.

974 URGENT ACTION

The Chief Executive reported that he had taken urgent action on a confidential matter which would be considered later in the meeting (see minute 980).

975 SEALING OF DOCUMENTS

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority was not already in existence.

RESOLVED:

That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

976 PRIVATE SESSION

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

977 PROCUREMENT OPTION FOR REFUSE CONTRACT

Councillors considered a report by the Head of Service – Environment and Leisure Services concerning the Councils refuse contract. The contract ends in September 2007 and the report set out three options available to the Council for future provision of the service. Each option had been evaluated by Officers and the advantages and disadvantages of each option were set out in the report.

RESOLVED:

That approval be given to adoption of option two, a two year negotiated extension to the original contract.

978

CUSTOMER SERVICE CENTRE DEVELOPMENT

Councillors received a detailed presentation from the Strategic Director, Jonathan Lund and Head of Service – Finance and Central Services concerning the provision of a Customer Service Centre.

Details were given of the preferred location of the Centre, its purpose and likely Capital and Revenue costs.

RESOLVED: That:

- i) the policy that the Customer Service Centre be located in the centre of Selby be reaffirmed and that;**
- ii) approval be given to:**
 - (a) a supplementary capital estimate of £600,000 for the capital costs of converting and furnished the preferred site;**
 - (b) utilise up to £600,000 from the proceeds of the disposal of land at Riccall to fund the capital costs of converting and furnishing the preferred site;**
 - (c) the ongoing revenue costs associated with operating the facility, as identified in the presentation, to be included in the Councils medium term financial plan for 2007-10;**
 - (d) utilise £350,000 of the Your Community, Your Future Reserve to fund the revenue costs of the Customer Service Centre over two years noting that this is a finite reserve and that a permanent source of funding will need to be identified and in place once the reserve is exhausted;**
 - (e) a supplementary revenue estimate of £90,000 to fund the costs of undertaking Business Process Re-engineering in support of the development of the Customer Service Centre and the reconfiguration of front/back office activities;**
 - (f) approve the use of £90,000 from the Service Development Reserve to fund the cost of Business Process Re-engineering as set out in ii)(e) above**
- (iii) the Strategic Director be authorised to;**
 - (a) enter into and complete negotiations in respect of the lease for preferred location of the Customer Service Centre;**

- (b) in accordance with the Councils Procurement Procedure Rules, appoint a Project Manager to oversee the development of the Customer Service Centre;
 - (c) subject to iii)(a) and (b) above, seek tenders for the design and building /conversion of the proposed site into the Customer Service Centre;
- iv) note that a further report will be submitted to Councillors in due course seeking approval to the external appearance and branding of the Customer Service Centre when options on this matter have been developed.

979

COMMUNICATIONS

Association Voluntary Services (AVS)

The Chief Executive reported that he had received a request from the AVS Board for financial assistance in order to complete the Community House Scheme. He reported on the reasons for the request and the arrangements which would be made for the amount to be repaid.

RESOLVED:

That the Association Voluntary Services be granted a facility of a loan for up to £100,000 for a period up to ten years.

980

EMERGENCY POWERS

The Chief Executive reported that he used his emergency powers to settle a claim for compensation in respect of a planning decision concerning a property in Thorpe Willoughby.

RESOLVED:

That the report be noted.

The meeting closed at 9.15pm.